



Reading
Application for a premises licence
Licensing Act 2003

For help contact
 reading@reading.gov.uk
 Telephone: 0118 937 3762

required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

T&M LEISURE READING LIMITED

* Family name

N/A

* E-mail

LELFORD@JOHN-GAUNT.CO.UK

Main telephone number

02080 519995

Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?

Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

09575848

Business name

T&M LEISURE READING LIMITED

If the applicant's business is registered, use its registered name.

VAT number

-

Put "none" if the applicant is not registered for VAT.

Legal status

Public Limited Company

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Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK? Yes No

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

T&M LEISURE READING LIMITED

Details

Registered number (where applicable)

09575848

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

COMPANY

Address

Building number or name	<input type="text" value="15A"/>
Street	<input type="text" value="HALL GATE"/>
District	<input type="text"/>
City or town	<input type="text" value="DONCASTER"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="DN1 3NA"/>
Country	<input type="text" value="United Kingdom"/>

Contact Details

E-mail	<input type="text" value="LELFORD@JOHN-GAUNT.CO.UK"/>
Telephone number	<input type="text" value="02080 519995"/>
Other telephone number	<input type="text"/>
* Date of birth	<input type="text"/> / <input type="text"/> / <input type="text"/> dd mm yyyy
* Nationality	<input type="text"/> Documents that demonstrate entitlement to work in the UK

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

THIS IS AN APPLICATION FOR A NEW PREMISES LICENCE TO REPLACE PREMISES LICENCE NUMBER LMV000407.

THE APPLICATION IS IDENTICAL TO LMV000407 SAVE THAT:

1. THE CAPACITY OF THE EVENT(S) WILL INCREASE FROM 4999 TO 9999; AND

Continued from previous page...

2. SMALL INCREASE TO HOURS ON A SUNDAY.

THIS INCLUDES THAT THE LICENCE IS ONLY VALID FOR 8 DAYS PER YEAR WITH THE DATES OF THE EVENTS BEING NOTIFIED TO THE COUNCIL'S LICENSING TEAM AND THAMES VALLEY POLICE AT LEAST 60 DAYS BEFORE THE EVENT.

IN THE EVENT THAT THE APPLICANT IS GRANTED AN ACCEPTABLE PREMISES LICENCE, THE APPLICANT AGREES THAT IT WILL SURRENDER LMV000407 SO THAT ONLY ONE LICENCE EXISTS AT THE SITE.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

9999

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PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

Yes No

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PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

Yes No

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PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

THURSDAY

Start End
Start End

FRIDAY

Start End
Start End

SATURDAY

Start End
Start End

SUNDAY

Start End
Start End

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

AS PER EXISTING LICENCE

State any seasonal variations for indoor sporting events

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for indoor sporting events at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes No

Continued from previous page...

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

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WEDNESDAY

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THURSDAY

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Start

End

FRIDAY

Start

End

Start

End

SATURDAY

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SUNDAY

Start

End

Start

End

Will the boxing or wrestling entertainment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

AS PER EXISTING LICENCE INCLUDING SPECIFIC CONDITIONS

State any seasonal variations for boxing and wrestling entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Continued from previous page...

Non-standard timings. Where the premises will be used for the boxing or wrestling entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

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PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

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WEDNESDAY

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End

THURSDAY

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Start

End

FRIDAY

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End

SATURDAY

Start

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Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

AS PER EXISTING LICENCE

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

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PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start End

Start End

THURSDAY

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FRIDAY

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SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

AS PER EXISTING LICENCE

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

Continued from previous page...

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PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

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Start

End

WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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End

Will the performance of dance take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

AS PER EXISTING LICENCE

Continued from previous page...

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

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WEDNESDAY

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THURSDAY

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End

Continued from previous page...

FRIDAY

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SATURDAY

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SUNDAY

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End

Give a description of the type of entertainment that will be provided

AS PER EXISTING LICENCE

Will this entertainment take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

AS PER EXISTING LICENCE

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

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LATE NIGHT REFRESHMENT

Continued from previous page...

Will you be providing late night refreshment?

Yes No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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End

Will the sale of alcohol be for consumption:

On the premises Off the premises Both

If the sale of alcohol is for consumption on
the premises select on, if the sale of alcohol
is for consumption away from the premises
select off. If the sale of alcohol is for
consumption on the premises and away
from the premises select both.

State any seasonal variations

Continued from previous page...

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

BRITTANY LEE

Family name

MELLY

Date of birth

10 / 10 / 1989
dd mm yyyy

Enter the contact's address

Building number or name

79

Street

GUERNSEY ROAD

District

City or town

LIVERPOOL

County or administrative area

Postcode

L13 6RY

Country

United Kingdom

Personal Licence number
(if known)

18/036728

Issuing licensing authority
(if known)

CENTRAL BEDFORD

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

Electronically, by the proposed designated premises supervisor

Continued from previous page...

- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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Continued from previous page...

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

PLEASE SEE SCHEDULE OF CONDITIONS TO PROMOTE THE LICENSING OBJECTIVES. PLEASE NOTE THAT THESE CONDITIONS REPLICATE THOSE ATTACHED TO PREMISES LICENCE LMV000407

b) The prevention of crime and disorder

SEE ABOVE

c) Public safety

SEE ABOVE

d) The prevention of public nuisance

SEE ABOVE

Continued from previous page...

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e) The protection of children from harm

SEE ABOVE

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. The fee payable will be based on the rateable value of the property. Band A - 0 - 4300 - Fee Payable - 100 Band B - 4301 - 33,000 - Fee Payable - 190 Band C - 33,001 - 87,000 - Fee Payable - 315 Band D - 87,001 - 125,000 - Fee payable - 450 Band E - 125,001 and over - Fee payable - 635 Additional fees apply to outdoor events.

* Fee amount (£)

DECLARATION

* Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15

* The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/reading/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

Continued from previous page...

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

T&M LEISURE READING LIMITED

STORIES IN THE PARK

PALMER PARK

WOKINGHAM ROAD

READING

SCHEDULE OF CONDITIONS TO PROMOTE THE FOUR LICENSING OBJECTIVES

PLEASE NOTE: THESE CONDITIONS MIRROR THOSE ATTACHED TO PREMISES LICENCE LMV000407 SAVE WHERE INDICATED.

1. This licence shall be valid for 8 days per calendar year only. Four days (within a seven-day period). The dates of the events shall be notified to Reading Borough Council's Licensing Team and Thames Valley Police at least 60 days before the first event.
2. The first draft of the Event Management Plan (EMP) shall be provided to Reading Borough Council's Licensing Team and Thames Valley Police at least 60 days before the first event, with the final draft being submitted 14 days before the first event.
3. The EMP must identify whether each event day is for attendees aged 18 years and over only (18+) or for attendees of all ages.
4. The Premises Licence Holder shall keep an incident book/register at the premises. The incident book/register shall be made available for inspection on request to a Police Officer or Authorised Council Officer. The incident book/register shall record:

- a) The name of the person making the entry;
- b) The names of any staff/security personnel members dealing with the incident;
- c) Where known, the names of all persons involved in the incident;
- d) Any visits by the Police or Responsible Authorities;
- e) Any refusals of entry;
- f) Any refusals of service.

5. The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. The only forms of ID that will be accepted are passports, driving licences with a photograph or proof of age cards bearing the 'PASS' mark hologram. Suitable and sufficient signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.

6. A minimum of four door supervisors will be employed and working from the opening of the premises for the first 150 people. The premises will employ a minimum of one additional door supervisor for every 100 people thereafter.

7. The Premises Licence Holder shall keep and maintain a register of door supervisors. The register will show the following details:

- a) The name, home address and registration number of all door supervisors working at the premises;
- b) SIA registration number;
- c) Date and time that the door supervisor commenced duty, countersigned by the DPS or duty manager;
- d) Any incident of crime and disorder must be recorded giving names of the door supervisors involved;

e) Date and time the door supervisor finished work, countersigned by the DPS or duty manager;

f) A record will be kept on site of all SIA checks, on the validity of all door staff licences;

g) The door supervisor register must be kept at the premises and be made available for inspection to an officer of Thames Valley Police or an authorised officer from Reading Borough Council.

8. One in every two (1:2) Door Supervisors working within the premises will be deployed with digitally recording Body Worn Video (BWV). The BWV will be used to record any incidents which occur inside or outside of the premises involving customers, prospective customers or any staff member that impact on any of the four licensing objectives. Data recordings shall be made immediately available to an authorised officer of Thames Valley Police or an officer from Reading Borough Council together with facilities for viewing upon request, subject to the provisions of the Data Protection Act.

9. The Premises Licence Holder (PLH) shall ensure that all door supervisors whilst employed at the premises shall wear hi-visibility jackets/tabards in bright green, yellow or orange in order that they can be clearly visible and identifiable at all times to the public. When tabards are worn, hi-visibility armbands must also be worn that incorporate displaying SIA badges. If hi-visibility full-sleeved jackets are worn the PLH must ensure that all door supervisors' badges are also displayed via an easily visible arm band of a different hi-visibility colour to the jacket that is being worn.

10. The Premises Licence Holder shall ensure that all SIA registered door supervisors and Stewards are over the age of 18.

11. The Premises Licence Holder shall ensure that all SIA registered door supervisors and Stewards understand that:

- a) They must remain positioned in accordance with the security plan;
- b) Not consume alcohol or illegal drugs.

12. The Premises Licence Holder will ensure that SIA registered door supervisors and Stewards are trained (as appropriate) in:

- a) Their general responsibilities regarding health and safety of all persons at the event;
- b) Carrying out pre-event safety checks;
- c) The layout of the site and the locations of key facilities such as toilets, first aid, water and welfare facilities for persons with special needs;
- d) The locations of entrances and exits, how they are to be staffed and potential pinch points within the site;
- e) Controlling and directing dispersal;
- f) Keeping gangways and exits clear;
- g) Investigating incidents;
- h) Ensuring that combustible refuse does not accumulate;
- i) Responding to emergencies;

j) Evacuation procedures;

k) Communicating with incident control.

13. The Premises Licence Holder shall provide written confirmation that all security personnel have received the appropriate level of training for the duties they have been assigned 14 days prior to the commencement of each event period.

14. A policy covering searching of patrons and staff members must be submitted to and approved by Thames Valley Police. The approved policy must be actively operated within the licensed premises/area.

15. The Premises Licence Holder shall implement a written search policy to minimise the risk of illegal weapons and drugs being brought onto the premises, including search, detection, confiscation, storage and disposal of drugs procedures. For events identified as '18+' the search policy shall provide, as minimum:

- a) For 100% bag search of all customers attempting to enter the premises;
- b) Randomised customer searching of at least 1 in every 3 customers;
- c) For the operation of intelligence lead searches of any customer as required;
- d) Re-admittance for existing customers leaving the premises is permitted and

where appropriate, shall be subject to a search by the door supervisors when reentering the premises/area.

For all other events the search policy shall provide, as minimum:

- a) For 100% bag search of all customers attempting to enter the premises;

b) Randomised customer searching of at least 1 in every 3 customers over the age of 18;

c) For the operation of intelligence lead searches of any customer as required;

d) Re-admittance for existing customers leaving the premises is permitted and

where appropriate, shall be subject to a search by the door supervisors when reentering the premises/area.

16. Notices shall be displayed advising the public that the right to conduct an outer body search is reserved as a condition of entry, and that the TVP shall be informed if anyone is found in possession of illegal drugs or offensive weapons.

17. A Customer Welfare Officer to circulate the venue, monitoring standards of behaviour and levels of alcohol consumption; such Customer Welfare Officer to be trained in first aid including intoxication and drug awareness, and providing free drinking water to customers, where appropriate.

18. All drinks shall be decanted into polycarbonate glasses, plastic cups or shall be served in plastic. No glassware is to be used.

19. An ID scanning system will be employed at the premises and will be utilised for all attendees on event days identified in the EMP as '18+'. For all other events an ID scanning system will be available for use and utilised when the door staff assess it is necessary:

a) ID SCAN shall be available as a condition of entry;

b) This will be in operation for 100% ID Scanning for all customers from opening

(with the above exception);

c) The ID Scan Device shall record the names and dates of birth of all persons entering the premises and retain the image and details of the ID.

These records shall be kept for a minimum of thirty-one days and shall be made available to any authorised Officer of TVP.

20. Records shall be made available to an authorised officer of TVP or an authorised officer of the council together with facilities for viewing with immediate access by a person qualified to operate the system.

21. The control limits set at the mixer position shall be adequate to ensure that the Music Noise Level measured at least 1m from the façade of the nearest and all other noise sensitive premises (being premises where the occupants are likely to suffer nuisance from excessive noise) shall not exceed 65 dBA over a 15-minute period (LAeq15 min).

22. The licensee shall appoint a suitably qualified and experienced noise control consultant. The noise control consultant shall liaise between all parties including the Licensee, Promoter, sound system supplier, sound engineer and the licensing authority etc. on all matters relating to noise control prior to and during the event. The noise consultant shall be on site for the duration of the festival and must be available to control all music sound levels.

23. The Premises Licence Holder shall distribute leaflets advising local residents of the dates and timings of each event and the telephone number for complaints at least 14 days prior to each event period. A copy of the letter shall at the same time be provided to the RBC Environmental Protection and Nuisance team.

24. A noise propagation test shall be undertaken prior to the start of each event in order to set appropriate control limits at the sound mixer position to ensure

compliance with the noise limit. The sound system shall be configured and operated in a similar manner as intended for the events. The sound source used for the test shall be similar in character to the music likely to be produced during the event. The timing of the noise propagation test and any rehearsals shall be agreed with the Environmental Protection team prior to the event and shall be included in the resident's letter.

During each event:

25. The Premises Licence Holder shall provide means of communication to enable contact to be made between fixed external noise monitoring points and the central control console(s) on site.

26. A contact telephone number shall be provided to enable contact to be made between officers of the Local Authority and any person in control of the noise source(s) on the licensed premises.

27. The appointed noise control consultant shall monitor noise levels at regular intervals during each event at the four noise monitoring locations specified in the noise management plan to ensure compliance with the noise limit.

28. During operating hours, the Premises Licence Holder shall ensure that a hotline is provided to receive and respond to nuisance related complaints.

29. The Premises Licence Holder or noise control consultant/chief sound engineer shall make available a debrief report detailing the noise levels being produced by the stage, as recorded at the stage and at each noise monitoring location within five days of the event; and any actions taken in response to complaints.

THE FOLLOWING CONDITIONS APPLY TO BOXING & WRESTLING ONLY:

1. All boxing participants must be university students and the premises licence

holder shall ensure that before any person is allowed to participate in the boxing, a scan is taken of the prospective participant's university ID card alongside any proof of age card that would satisfy the mandatory condition on age verification.

2. Boxing shall only be permitted on the Thursday of June's event period.

3. All Door Supervisors working at the premises when regulated entertainment involves boxing shall be deployed with digitally recording Body Worn Video (BWV). The BWV shall be used to record any incidents which occur inside or outside of the premises involving customers, prospective customers or any staff member that impact on any of the four licensing objectives. Data recordings shall be made immediately available to an authorised officer of Thames Valley Police or an officer from the Reading Borough Council together with facilities for viewing upon request, subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such a quality as to be able to identify the recorded person in any light.

4. A section shall be included in the Event Management Plan in relation to boxing and shall be submitted to Thames Valley Police and Reading Borough Council setting out how the event will be managed and the precautions which have been taken to cater for all reasonably foreseeable contingencies and which will demonstrate the procedures, roles and specific responsibilities of the management team, security, and associated personnel. The finalised version of such a section must be submitted at least 14 days prior to the commencement of the event.

5. No boxing event organised by an external promoter shall take place at the premises unless:

a) A written Event Management Plan for the proposed event has been forwarded to Thames Valley Police and Reading Borough Council no less than 14 days prior

to the commencement of the event and;

b) Thames Valley Police in the form of an officer of at least the rank of Chief Inspector have not provided the licence holder with a reasonable objection to the holding of the event which is maintained at the time that the event takes place. The Event Management Plan to be provided shall include details of the promoter and any Boxing participants that are proposed to compete, and shall take account of any intelligence sources readily available to the licence holder.

6. ID SCAN shall be available as a condition of entry whenever Boxing is available as regulated entertainment and specifically the Designated Premises Supervisor shall ensure staff:

a) Operate 100% ID Scanning for all customers from the opening of the premises till last entry. "Customer" for the purposes of this condition shall include any Patron, non-regular Staff, promoters and performers/ competitors entering the premises. This condition shall not apply to regular staff members whose identity is already known to the Designated Premises Supervisor.

b) The ID Scan Device shall record the names and dates of birth of all persons entering the premises and retain the image and details of the ID. These records shall be kept for a minimum of thirty one days and shall be made available to any authorised Officer of Thames Valley Police and Reading Borough Council together with facilities for viewing and immediate access by a person qualified to operate the system. Any breakdown or system failure will be notified to Thames Valley Police and Reading Borough Council immediately and remedied as soon as practicable.

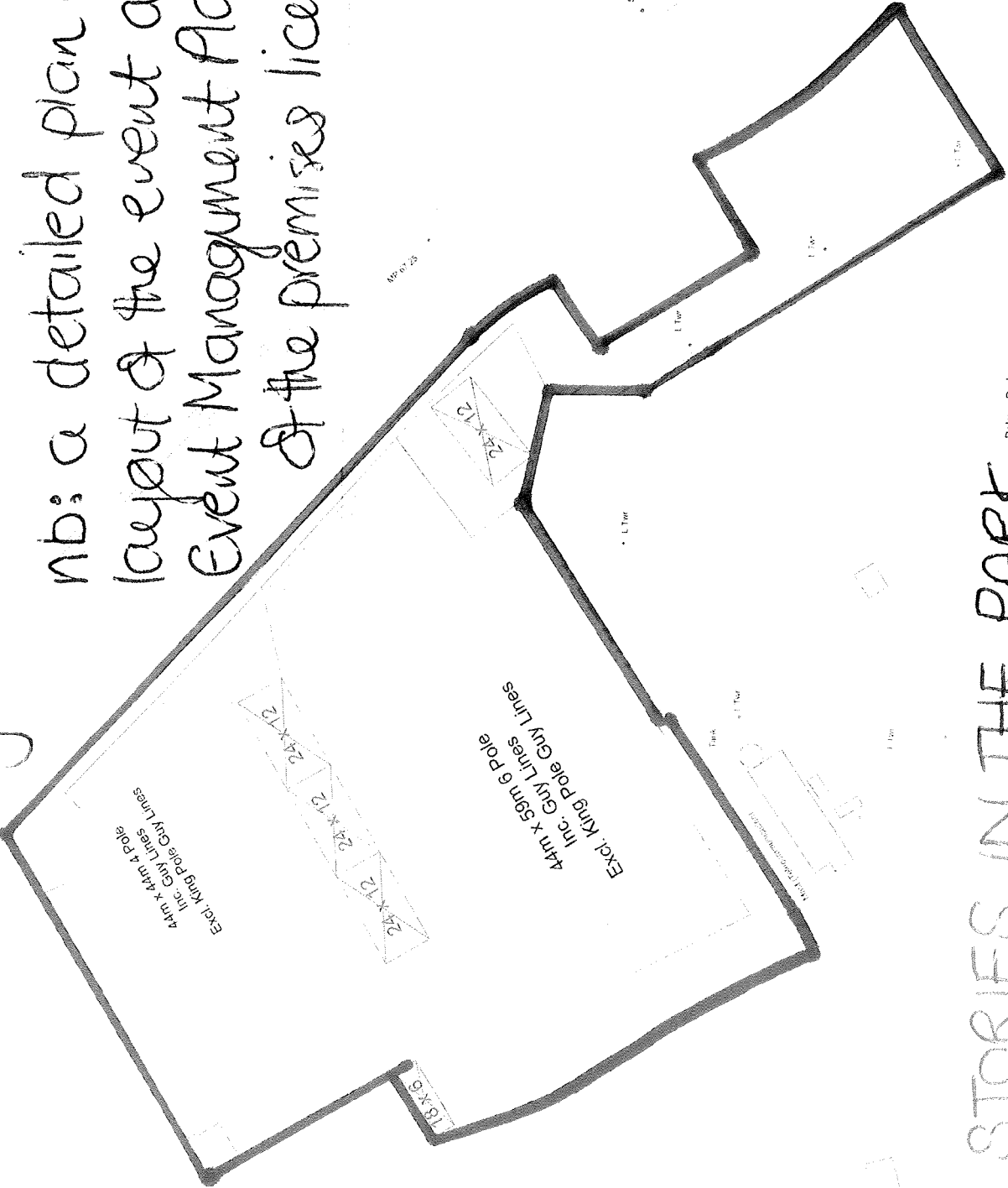
7. The Premises Licence holder shall ensure that any structure that encompasses the boxing entertainment shall have digitally recorded CCTV system cameras that shall continually record whilst the premises are open to the public for the

licensable activity of boxing and recordings shall be kept for a minimum of 31 days with time and date stamping. The CCTV cameras will provide total internal coverage of said structure and shall include cameras covering access and egress points. Data recordings shall be made immediately available to an authorised officer of Reading Borough Council or a Thames Valley Police officer together with facilities for viewing upon request subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such a quality as to be able to identify the recorded person in any light. At least one member of staff on the premises at any time during operating hours shall be trained to access and download material from the CCTV system.

8. Signage advising customers that CCTV is in use shall be positioned in prominent positions.

□ = site boundary

nb: a detailed plan of the layout of the event as per the Event Management Plan condition of the premises licence



Bowling Green Palmer Park Sports Stadium

STORIES IN THE PARK

Client Name:	
No.	Priority/Issue
Date	
Events in the Park Site Layout	
Event Name	1
Date	27.10.2024
Scale	1:1000 @ A0

Delete Archive Reply Reply all Forward Zoom

Fw: 18.01.2024 ADDITIONAL INFORMATION T&M Leisure Reading Limited - Stories in the Park - Application for a Premises Licence.

NP Narancic, Peter To: Narancic, Peter Thu 18-Jan-24 4:09 PM

T&M Leisure Reading Limite... 83 KB T&M Leisure Reading Limite... 23 KB

2 attachments (106 KB) Save all to OneDrive - reading.gov.uk Download all

Dear all,

Apologies for emailing you all, but not sure who this would fall to.

Please find attached a letter from my client to the various interested parties.

I would be grateful if this could be circulated to them and also included in any paperwork for the hearing. If someone could please let me know when that has been done.

Many thanks.

Kind Regards

Luke Elford

Partner

LElford@john-gaunt.co.uk | www.john-gaunt.co.uk

T: | M: | F:

JG P

Licensing Solicitors



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Partners: Tim Shield (569713) | Michelle Hazlewood (569714)

Christopher Grunert | Jon Wallsgrove | Patrick Robson | Luke Elford

Practice Manager: Jonathan Pupius

T&M Leisure Reading Limited

18 January 2024

Dear Interested Party,

Re: Stories in the Park – Application for a Premises Licence

I write in relation to your representation raising concerns over our application for a new premises licence for Stories in the Park, a music festival which takes place in Palmer Park.

Firstly, I would like to thank you for taking the time to comment on the application and for articulating your concerns. This is useful feedback for me and my team and I hope that within this letter I can alleviate your concerns and reassure you how we intend to operate the event and our ethos as the management team.

As you will be aware, this festival has been running successfully since 2019. We pride ourselves on being a niche music festival known for its intimacy, artists, production and relaxed atmosphere and we are proud of how the festival attracts such a diverse mix of music and people.

We acknowledge the unique location of where we host our festival in the wonderful Palmer Park and note that one of the concerns raised within your representations is the need to preserve the area. We would like to reassure you that we are committed to reducing our environmental impact and we are constantly striving to become more sustainable to protect the natural environment of the park. We are working collaboratively with the council to achieve this and have introduced various policies such as no single use plastics, 75% of our food and drink offerings being locally sourced, and as much waste as possible from the site will be converted into fuel rather than landfill.

The application we have made does not seek to increase the hours or licensable activities and is limited to the capacity of the event. In terms of the number of events that take place in Palmer Park, that is not something that we (as a business) can control. Usage of Palmer Park is managed by the Council's Events Team and they determine how many events can take place there.

The current premises licence for this event is bound by numerous strict conditions that we must adhere to when the event is in operation and these will also apply to the new application. As previously mentioned, it is not our intention to remove or amend these conditions and we have included these as part of this new licence application. I attach a copy of the conditions as you may not have seen these.

I acknowledge that you have raised concerns over the issues of drugs and we would like to draw your attention to condition 15 which states:

The Premises Licence Holder shall implement a written search policy to minimise the risk of illegal weapons and drugs being brought onto the premises, including search, detection, confiscation, storage, and disposal of drugs procedures. For events identified as '18+' the search policy shall provide, as minimum:

- a) For 100% bag search of all customers attempting to enter the premises;
- b) Randomised customer searching of at least 1 in every 3 customers;
- c) For the operation of intelligence lead searches of any customer as required;
- d) Re-admittance for existing customers leaving the premises is permitted and

where appropriate, shall be subject to a search by the door supervisors when re-entering the premises/area.

For all other events the search policy shall provide, as minimum:

- a) For 100% bag search of all customers attempting to enter the premises;
- b) Randomised customer searching of at least 1 in every 3 customers over the age of 18;
- c) For the operation of intelligence lead searches of any customer as required;
- d) Re-admittance for existing customers leaving the premises is permitted and

where appropriate, shall be subject to a search by the door supervisors when re-entering the premises/area.

This search policy must be submitted and approved by Thames Valley Police. In addition, the festival will always have multiple SIA registered security on site as well as stewards monitoring the area. We encourage anyone who witnesses the taking of illegal substances to report the incident to the police, as we too, do not condone this type of behaviour.

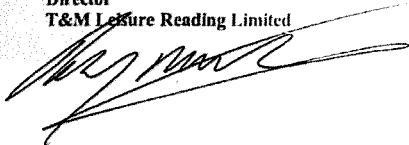
I appreciate that this event will have some impact on the local area, but it is our intention that this be a positive impact by supporting local suppliers and businesses and we hope that this letter offers some reassurance in how we intend to operate and manage this much-loved festival.

I hope that this letter has been useful in terms of explaining our approach and why this application is being made. If you now feel able to withdraw your objection to our application, I would be grateful if you would confirm that in writing to the Licensing Officer.

With my best wishes.

Yours faithfully,

Toby Mullins
Director
T&M Leisure Reading Limited



From: [Shaw, Tabitha](#)
To: [Luke Elford](#)
Cc: [Heidi Lawrance](#)
Subject: RE: Stories in the Park - Premises Application - Draft conditions
Date: 19 December 2023 08:50:00

Good morning,

Thank you for the attached. I have updated my records to remove any reference of June and September in the conditions.

I believe there will be no objection from Thames Valley Police. I will confirm in due course.

Regards

Tabitha

From: Luke Elford
Sent: 18 December 2023 16:26
To: Shaw, Tabitha
Cc: Heidi Lawrance
Subject: RE: Stories in the Park - Premises Application - Draft conditions

Warning!

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Hi Tabitha,

I have spoken to my client, and they are happy with what is proposed. I have just had a look at the conditions, and I have made a couple of changes for the sake of consistency.

1. Boxing to be permitted on a Thursday of an event period (remove reference to June)
2. EMP to be provided at least 90 days before an event period (remove reference to June/September)
3. Final EMP to be provided at least 14 days before an event period (ditto)

On the basis that there be no objections from the Council or the Police, these are acceptable to the Applicant.

I hope that's agreeable.

Kind Regards

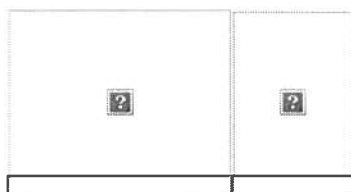
Luke Elford

Partner

L.Elford@john-gaunt.co.uk | www.john-gaunt.co.uk

T:

M:



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From: Shaw, Tabitha

Sent: Monday, December 18, 2023 1:32 PM

To: Luke Elford
Cc: Heidi Lawrance
Subject: RE: Stories in the Park - Premises Application - Draft conditions

Dear Luke,

My apologies, I should have made that clearer.
Yes, the conditions relating to boxing are at the top of the page.

I have amended the condition to read the following but would like to keep it at 90 days:
1. This licence shall be valid for 8 days per calendar year only. The dates of the events shall be notified to Reading Borough Council's Licensing Team and Thames Valley Police at least 90 days before the first date of each event period.

The 90 day period is preferable for both us and Thames Valley Police and remains unchanged from last licence.

Do you agree to these conditions?

Regards
Tabitha

From: Luke Elford
Sent: 18 December 2023 11:34
To: Shaw, Tabitha
Cc: Heidi Lawrance
Subject: RE: Stories in the Park - Premises Application - Draft conditions

Warning!
For the attention of
RBC, BfC Staff and Councillors

This mail is from an external sender - please do not click any links or open any attachments unless you trust this sender, and know the content is safe

Dear Tabitha,

Thank you for this.

Can you confirm that the only difference between the conditions we have submitted and the conditions you are asking for here are:

1. That the conditions regarding boxing be brought up to the top of the list of conditions
2. That there should be two event periods of no more than 4 days each, one in June and one in September and that these should be notified to the council/police at least 90 days in advance (we have suggested two periods of 4 days within a 7-day period, though not necessarily in June and September and 60 days rather than 90)
3. That the first draft of the EMP be submitted 90 days in advance (we have suggested 60)

Otherwise, these look exactly the same as the conditions we have provided.

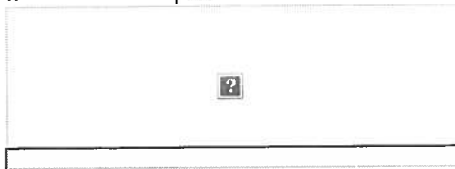
Kind Regards

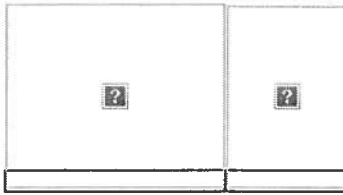
Luke Elford

Partner

L.Elford@john-gaunt.co.uk | www.john-gaunt.co.uk

T: | **M:**





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From: Shaw, Tabitha

Sent: Monday, December 18, 2023 11:18 AM

To: Luke Elford

Subject: Stories in the Park - Premises Application - Draft conditions

Good morning,

I hope this email finds you well.

Please find attached proposed draft conditions for premises application, Stories in the Park, Palmer Park, Reading.

Please let me know, by return email, if you agree to the proposed conditions.

Regards

Tabitha Shaw

Licensing & Enforcement Officer

Licensing | Directorate for Economic Growth and Neighbourhood Services

Reading Borough Council

Civic Offices, Bridge Street, Reading, RG1 2LU

Email: tabitha.shaw@reading.gov.uk

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LICENSING ACT 2003 PREMISES LICENCE

Agent:

T&M LEISURE READING LIMITED
LELFORD@JOHN-GAUNT.CO.UK

Premises:

Stories in the Park
Palmer Park
Wokingham Road
Reading

Consultation Period from 06.12.2023 to 03.01.2023

The proposed conditions below are to operate a live boxing or wrestling or indoor sports event and other licensable activities in an 8 day period, in Reading in a challenging area with the highest crime rate in Berkshire and are based on the applicant's own submitted operating schedule, further discussions with applicant, Reading Borough Council's Statement of Licensing Policy, the Secretary of State's Guidance (s182), local crime figures and officer's knowledge of the local area the premises is situated within.

As mentioned above, there is a significant issue in the Reading area with crime and disorder, including street crime, use of bladed weapons, drug taking, sexual assaults and drunkenness. This has led to issues of anti-social behaviour in local communities. In the opinion of the Licensing team, these conditions, if accepted by the applicant in full, will assist the premises licence holder and his staff to support the four licensing objectives in a challenge area.

Licensable Activities and Hours

Provision of indoor sporting events

Thursday 1200hrs until 2230hrs

Provision of boxing or wrestling entertainment (indoors & outdoors)

Thursday 1200hrs until 2230hrs

Provision of live music (indoor & outdoor)

Monday to Sunday 1200hrs until 2230hrs

Provision of recorded music (indoor & outdoor)

Monday to Sunday 1200hrs until 2230hrs

Provision of performances of dance (indoor & outdoor)

Monday to Sunday 1200hrs until 2230hrs

Provision of anything of a similar description to live music, recorded music or performances of dance (indoor & outdoor)

Monday to Sunday 1200hrs until 2230hrs

Supply of Alcohol - On licence only.

Monday to Sunday 1200hrs to 2200hrs

Hours Open to the Public

Monday to Sunday 1200hrs to 2300hrs

Conditions in respect of Boxing and Wrestling Entertainments

1. All boxing participants must be university students and the premises licence holder shall ensure that before any person is allowed to participate in the boxing, a scan is taken of the prospective participant's university ID card alongside any proof of age card that would satisfy the mandatory condition on age verification.

2. Boxing shall only be permitted on the Thursday of the event period.

3. All Door Supervisors working at the premises when regulated entertainment involves boxing shall be deployed with digitally recording Body Worn Video (BWV). The BWV shall be used to record any incidents which occur inside or outside of the premises involving customers, prospective customers or any staff member that impact on any of the four licensing objectives. Data recordings shall be made immediately available to an authorised officer of Thames Valley Police or an officer from the Reading Borough Council together with facilities for viewing upon request, subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such a quality as to be able to identify the recorded person in any light.

4. A section shall be included in the Event Management Plan in relation to boxing and shall be submitted to Thames Valley Police and Reading Borough Council setting out how the event will be managed and the precautions which have been taken to cater for all reasonably foreseeable contingencies and which will demonstrate the procedures, roles and specific responsibilities of the management team, security, and associated personnel. The finalised version of such a section must be submitted at least 14 days prior to the commencement of the event.

5. No boxing event organised by an external promoter shall take place at the premises unless:

a) A written Event Management Plan for the proposed event has been forwarded to Thames Valley Police and Reading Borough Council no less than 14 days prior to the commencement of the event and;

b) Thames Valley Police in the form of an officer of at least the rank of Chief Inspector have not provided the licence holder with a reasonable objection to the

holding of the event which is maintained at the time that the event takes place. The Event Management Plan to be provided shall include details of the promoter and any Boxing participants that are proposed to compete, and shall take account of any intelligence sources readily available to the licence holder.

6. ID SCAN shall be available as a condition of entry whenever Boxing is available as regulated entertainment and specifically the Designated Premises Supervisor shall ensure staff:

a) Operate 100% ID Scanning for all customers from the opening of the premises till last entry. "Customer" for the purposes of this condition shall include any Patron, non-regular Staff, promoters and performers/ competitors entering the premises. This condition shall not apply to regular staff members whose identity is already known to the Designated Premises Supervisor.

b) The ID Scan Device shall record the names and dates of birth of all persons entering the premises and retain the image and details of the ID. These records shall be kept for a minimum of thirty one days and shall be made available to any authorised Officer of Thames Valley Police and Reading Borough Council together with facilities for viewing and immediate access by a person qualified to operate the system. Any breakdown or system failure will be notified to Thames Valley Police and Reading Borough Council immediately and remedied as soon as practicable.

7. The Premises Licence holder shall ensure that any structure that encompasses the boxing entertainment shall have digitally recorded CCTV system cameras that shall continually record whilst the premises are open to the public for the licensable activity of boxing and recordings shall be kept for a minimum of 31 days with time and date stamping. The CCTV cameras will provide total internal coverage of said structure and shall include cameras covering access and egress points. Data recordings shall be made immediately available to an authorised officer of Reading Borough Council or a Thames Valley Police officer together with facilities for viewing upon request subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such a quality as to be able to identify the recorded person in any light. At least one member of staff on the premises at any time during operating hours shall be trained to access and download material from the CCTV system.

8. Signage advising customers that CCTV is in use shall be positioned in prominent positions.

Main Conditions

1. This licence shall be valid for 8 days per calendar year only. The dates of the events shall be notified to Reading Borough Council's Licensing Team and Thames Valley Police at least 90 days before the first date of each event period.

2. The first draft of the Event Management Plan (EMP) shall be provided to Reading Borough Council's Licensing Team and Thames Valley Police at least 90 days before the first date of any event period, with the final draft being submitted 14 days before the first date of any event period.

3. The EMP must identify whether each event day is for attendees aged 18 years and over only (18+) or for attendees of all ages.

4. The Premises Licence Holder shall keep an incident book/register at the premises. The incident book/register shall be made available for inspection on request to a Police Officer or Authorised Council Officer. The incident book/register shall record:

- a) The name of the person making the entry;
- b) The names of any staff/security personnel members dealing with the incident;
- c) Where known, the names of all persons involved in the incident;
- d) Any visits by the Police or Responsible Authorities;
- e) Any refusals of entry;
- f) Any refusals of service.

5. The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. The only forms of ID that will be accepted are passports, driving licences with a photograph or proof of age cards bearing the 'PASS' mark hologram. Suitable and sufficient signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.

6. A minimum of four door supervisors will be employed and working from the opening of the premises for the first 150 people. The premises will employ a minimum of one additional door supervisor for every 100 people thereafter.

7. The Premises Licence Holder shall keep and maintain a register of door supervisors. The register will show the following details:

- a) The name, home address and registration number of all door supervisors working at the premises;
- b) SIA registration number;
- c) Date and time that the door supervisor commenced duty, countersigned by the DPS or duty manager;
- d) Any incident of crime and disorder must be recorded giving names of the door supervisors involved;
- e) Date and time the door supervisor finished work, countersigned by the DPS or duty manager;
- f) A record will be kept on site of all SIA checks, on the validity of all door staff licences;
- g) The door supervisor register must be kept at the premises and be made available for inspection to an officer of Thames Valley Police or an authorised officer from Reading Borough Council.

8. One in every two (1:2) Door Supervisors working within the premises will be deployed with digitally recording Body Worn Video (BWV). The BWV will be used to record any incidents which occur inside or outside of the premises involving customers, prospective customers or any staff member that impact on any of the four licensing objectives. Data recordings shall be made immediately available to an authorised officer of Thames Valley Police or an officer from Reading Borough Council.

Council together with facilities for viewing upon request, subject to the provisions of the Data Protection Act.

9. The Premises Licence Holder (PLH) shall ensure that all door supervisors whilst employed at the premises shall wear hi-visibility jackets/tabards in bright green, yellow or orange in order that they can be clearly visible and identifiable at all times to the public. When tabards are worn, hi-visibility armbands must also be worn that incorporate displaying SIA badges. If hi-visibility full-sleeved jackets are worn the PLH must ensure that all door supervisors' badges are also displayed via an easily visible arm band of a different hi-visibility colour to the jacket that is being worn.

10. The Premises Licence Holder shall ensure that all SIA registered door supervisors and Stewards are over the age of 18.

11. The Premises Licence Holder shall ensure that all SIA registered door supervisors and Stewards understand that:

- a) They must remain positioned in accordance with the security plan;
- b) Not consume alcohol or illegal drugs.

12. The Premises Licence Holder will ensure that SIA registered door supervisors and Stewards are trained (as appropriate) in:

- a) Their general responsibilities regarding health and safety of all persons at the event;
- b) Carrying out pre-event safety checks;
- c) The layout of the site and the locations of key facilities such as toilets, first aid, water and welfare facilities for persons with special needs;
- d) The locations of entrances and exits, how they are to be staffed and potential pinch points within the site;
- e) Controlling and directing dispersal;
- f) Keeping gangways and exits clear;
- g) Investigating incidents;
- h) Ensuring that combustible refuse does not accumulate;
- i) Responding to emergencies;
- j) Evacuation procedures;
- k) Communicating with incident control.

13. The Premises Licence Holder shall provide written confirmation that all security personnel have received the appropriate level of training for the duties they have been assigned 14 days prior to the commencement of each event period.

14. A policy covering searching of patrons and staff members must be submitted to and approved by Thames Valley Police. The approved policy must be actively operated within the licensed premises/area.

15. The Premises Licence Holder shall implement a written search policy to minimise the risk of illegal weapons and drugs being brought onto the premises, including search, detection, confiscation, storage and disposal of drugs procedures. For events identified as '18+' the search policy shall provide, as minimum:

- a) For 100% bag search of all customers attempting to enter the premises;
- b) Randomised customer searching of at least 1 in every 3 customers;
- c) For the operation of intelligence lead searches of any customer as required;
- d) Re-admittance for existing customers leaving the premises is permitted and where appropriate, shall be subject to a search by the door supervisors when re-entering the premises/area.

For all other events the search policy shall provide, as minimum:

- a) For 100% bag search of all customers attempting to enter the premises;
- b) Randomised customer searching of at least 1 in every 3 customers over the age of 18;
- c) For the operation of intelligence lead searches of any customer as required;
- d) Re-admittance for existing customers leaving the premises is permitted and where appropriate, shall be subject to a search by the door supervisors when re-entering the premises/area.

16. Notices shall be displayed advising the public that the right to conduct an outer body search is reserved as a condition of entry, and that the TVP shall be informed if anyone is found in possession of illegal drugs or offensive weapons.

17. A Customer Welfare Officer to circulate the venue, monitoring standards of behaviour and levels of alcohol consumption; such Customer Welfare Officer to be trained in first aid including intoxication and drug awareness, and providing free drinking water to customers, where appropriate.

18. All drinks shall be decanted into polycarbonate glasses, plastic cups or shall be served in plastic. No glassware is to be used.

19. An ID scanning system will be employed at the premises and will be utilised for all attendees on event days identified in the EMP as '18+'. For all other events an ID scanning system will be available for use and utilised when the door staff assess it is necessary:

- a) ID SCAN shall be available as a condition of entry;
- b) This will be in operation for 100% ID Scanning for all customers from opening (with the above exception);
- c) The ID Scan Device shall record the names and dates of birth of all persons entering the premises and retain the image and details of the ID. These records shall be kept for a minimum of thirty-one days and shall be made available to any authorised Officer of TVP.

20. Records shall be made available to an authorised officer of TVP or an authorised officer of the council together with facilities for viewing with immediate access by a person qualified to operate the system.

21. The control limits set at the mixer position shall be adequate to ensure that the Music Noise Level measured at least 1m from the façade of the nearest and all other noise sensitive premises (being premises where the occupants are likely to suffer

nuisance from excessive noise) shall not exceed 65 dBA over a 15-minute period (LAeq15 min).

22. The licensee shall appoint a suitably qualified and experienced noise control consultant. The noise control consultant shall liaise between all parties including the Licensee, Promoter, sound system supplier, sound engineer and the licensing authority etc. on all matters relating to noise control prior to and during the event. The noise consultant shall be on site for the duration of the festival and must be available to control all music sound levels.

23. The Premises Licence Holder shall distribute leaflets advising local residents of the dates and timings of each event and the telephone number for complaints at least 14 days prior to each event period. A copy of the letter shall at the same time be provided to the RBC Environmental Protection and Nuisance team.

24. A noise propagation test shall be undertaken prior to the start of each event in order to set appropriate control limits at the sound mixer position to ensure compliance with the noise limit. The sound system shall be configured and operated in a similar manner as intended for the events. The sound source used for the test shall be similar in character to the music likely to be produced during the event. The timing of the noise propagation test and any rehearsals shall be agreed with the Environmental Protection team prior to the event and shall be included in the resident's letter.

During each event:

25. The Premises Licence Holder shall provide means of communication to enable contact to be made between fixed external noise monitoring points and the central control console(s) on site.

26. A contact telephone number shall be provided to enable contact to be made between officers of the Local Authority and any person in control of the noise source(s) on the licensed premises.

27. The appointed noise control consultant shall monitor noise levels at regular intervals during each event at the four noise monitoring locations specified in the noise management plan to ensure compliance with the noise limit.

28. During operating hours, the Premises Licence Holder shall ensure that a hotline is provided to receive and respond to nuisance related complaints.

29. The Premises Licence Holder or noise control consultant/chief sound engineer shall make available a debrief report detailing the noise levels being produced by the stage, as recorded at the stage and at each noise monitoring location within five days of the event; and any actions taken in response to complaints.

As attached plan dated 11/12/2023

Narancic, Peter

From: Narancic, Peter
Sent: 02 January 2024 15:16
To: Narancic, Peter
Subject: FW: - Palmer Park Thursday, June 13 through to Sunday, June 16

From: [carolinehearst](#)
Sent: 23 December 2023 16:56
To: Licensing <Licensing@reading.gov.uk>
Subject: - Palmer Park Thursday, June 13 through to Sunday, June 16

Warning!

For the attention of
RBC, BfC Staff and Councillors

This mail is from an external sender - please do not click any links or open any attachments unless you trust this sender, and know the content is safe

I live in Haywood court adjacent to Palmer Park and I am disturbed by the increasing amount of events there. The large events such as that proposed from Thursday, June 13 through to Sunday, June 16th create a public nuisance by inviting large number of people into the park and having loud sound systems which make it difficult to sleep or enjoy the space on summer evenings.

Best wishes,

Caroline

Caroline Hearst

Narancic, Peter

From: Narancic, Peter
Sent: 02 January 2024 15:13
To: Narancic, Peter
Subject: FW: - Re: Palmer Park events

-----Original Message-----

From: Melissa marselle

Sent: 23 December 2023 19:37

To: Licensing <Licensing@reading.gov.uk>

Cc: Rob White <rob@readinggreenparty.org.uk>; Williams, Josh (Councillor) <Josh.Williams@reading.gov.uk>

Subject: - Re: Palmer Park events

Warning ! For the attention of RBC, BFC Staff and Councillors

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Hi,

I am a resident access the street of Palmer Park (St Bartholomews Rd). I have just been informed that the capacity of the events in Palmer park in June are to be doubled to 10,000.

As a resident of Palmer Park, I feel there are too many events in the park as it is and increasing the capacity of the existing ones will just increase further the noise, disruption, disorderly behaviour that residents experience during these times.

As a resident affected by these events, one would expect to be consulted by the Council as we are directly affected. We live here. We have to experience this effects of this event and all other events in the park.

Furthermore, urban parks primary purpose is to provide some respite and peace and contact with nature. The proposal is contrary to this, making the park noisy and not peaceful. As an academic who researches the psychological benefits of nature, I am happy to educate the council on how introducing environmental stressors into parks, such as loud music and increase density, reduces the restorative value of natural areas. Palmer Park is one of the largest greenspaces in Reading—stop devaluing it.

I am strongly against the proposed expansion of capacity.

Regards,

Dr Melissa Marselle

Lecturer in environmental psychology, University of Surrey Resident at St Bartholomews Rd, RG1 3QA

Sent from my iPhone

Narancic, Peter

From: Narancic, Peter
Sent: 02 January 2024 15:14
To: Narancic, Peter
Subject: FWD ENF 2.1.24 - Palmer Park events

-----Original Message-----

From: Kevin Bjork

Sent: 23 December 2023 19:21

To: Licensing <Licensing@reading.gov.uk>

Subject: SR FWD ENF 2.1.24 - Palmer Park events

Warning ! For the attention of RBC, BfC Staff and Councillors

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Hi,

I've just been informed that the capacity of the events kn Palmer park are to be doubled to 10,000.

As a resident in the area (St Bartholomews Rd) I feel there are too many events in the park as it is and increasing the capacity of the existing ones will just increase gurther the noise, distruption, disorderly behaviour that residents see during these times.

Urban parks primary purpose is to provide some peace and nature. I am strongly against the proposed expansion.

Regards

Kevin Bjork

St Bartholomews Rd, RG1 3QA

Narancic, Peter

From: Narancic, Peter
Sent: 02 January 2024 15:19
To: Narancic, Peter
Subject: FW: Objection to T&M Leisure Event June 2024

-----Original Message-----

From: [REDACTED]
Sent: 23 December 2023 19:52
To: Licensing <Licensing@reading.gov.uk>
Subject: Objection to T&M Leisure Event June 2024

Warning ! For the attention of RBC, BfFC Staff and Councillors

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Dear Reading Council

I am absolutely horrified to learn that T&M Leisure are not only once again applying to host a large, antisocial and unnecessary event in Palmer Park but that they are seeking to double the capacity of the event. I would like to raise my profuse objections.

I have it on good authority that the reason that T&M Leisure applies to hold this event at Palmer Park is because although aimed at 'students' the university wish to have absolutely no association with T&M Leisure or this event.

As a long time resident of St Bartholomews Road, I, along with my neighbours have tolerated this event, held in a purely residential area, along with its antisocial impact until now. The mere suggestion that this event could double in size to a capacity of just under 10,000 people though is intolerable. This residential area does not have the infrastructure to cope with rush hour traffic let alone an event of such size.

Palmer Park was gifted to the town as a PARK for the community and a much needed area for sporting activities not large, drink and drug fuelled student events. The constant noise from this four day event is disruptive to the people that actually have to live in the area, clearly unlike most of the councillors on Reading council, otherwise it would no doubt not have been approved in the first place. It is a nuisance to those with children who have to contend with trying to get children to sleep with loud music booming out in the background, plus the children's play areas become unsafe to use thanks to the large numbers of drunken young people staggering around the park and surrounding streets. There was clear evidence of the aftermath last year with smashed glass bottles found all over the park in the days that followed. How does this make the park a safe place for families to enjoy with their children and pets? I will also note that drunkenness is just one of the antisocial behaviours that has been seen on display during this event. My neighbours and I have stood and watched as young people have bought and taken drugs in broad daylight outside of Palmer Park library and have used the library walls as a urinal.

As for the additional traffic caused by such a huge event.... Need I say more?! The residential roads around here struggle to cope with the usual loads of speeding traffic as it is. They are not set up to deal with the large crowds and accompanying traffic of large scale, almost Wembley Arena capacity sized, events.

How can Reading council consciously state in good faith that they are happy that this event can take place with the public and local residents best interests in mind? It causes a public nuisance and the safety of park users and local residents is compromised. I appreciate that council's around the country are cash strapped and are looking for ways to improve their funds but doing it at the expense of residents safety and mental wellbeing is not the way forward.

Once again my neighbours and I will no doubt find ourselves faced with either the choice of vacating our properties or feeling barricaded in our homes for the duration of this event. I am a true believer in not having the right to complain about events that were in existence prior to living in an area. Prospective home owners should do their research before buying. My husband and I have lived here for 20 and 9 years respectively though and were here long before these T&M Leisure events started, along with all of the other constant unnecessary noisy fairs that keep cropping up throughout the year. I therefore feel that I have a strong case to view my objections and concerns regarding this topic. Thanks to Reading Councils greed and complete disregard for its residents this area is no longer appealing as a nice place to live.

I have no doubt that this email will fall on deaf ears as with most other issues that residents of Park Ward raise, however I do hope that some sense will be seen and at the very least Reading Council will turn down the application to increase the capacity of T&M Leisure's event.

Many thanks for your time in reading this objection and kind regards.


St Bartholomews Road

Sent from my iPhone

From: justinmilward

Sent: Monday, January 15, 2024 10:30 AM

To: Licensing <Licensing@reading.gov.uk>; Licensing <Licensing@reading.gov.uk>

Cc:

Subject: Re: Objection to Proposed Licensing Event by T&M Leisure in Palmer Park, Reading (June 13 - June 16, 2024)

Warning!

For the attention of
RBC, BFC Staff and Councillors

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Hello

I'd just like to make sure that my objection below has been included in the consultation for this event as I didn't receive an acknowledgement.

Many thanks

Justin Milward

----- Original Message -----

From: "justinmilward"

To: licensing@reading.gov.uk

Cc: andrew.hignett

Sent: Saturday, 23 Dec, 23 At 23:03

Subject: Objection to Proposed Licensing Event by T&M Leisure in Palmer Park, Reading (June 13 - June 16, 2024)

To whom it may concern

We are writing to formally express our objection to the proposed licensing event by T&M Leisure in Palmer Park (June 13 - June 16, 2024) which is currently under consideration by the council.

My partner and I are residents of St Bartholomews Road which runs adjacent to Palmer Park. Over recent years, we have experienced increased number of fairs and events visiting the park on a regular basis. Although we appreciate these events bring income to the council and can add to the community feel, we believe we are on a tipping point with regards to the frequency and size of these events, which are now becoming a nuisance to the local area and toying with residents' goodwill and wellbeing.

At most weekends and on a frequent basis, residents are now constantly having to put up with loud bass noise throughout the day and night whilst these events are in progress. Because security only patrol the physical event site, the wider park area and the surrounding streets experience increased antisocial behaviour on a regular basis (urinating and drug taking). Litter bins are not emptied and left overflowing, and the entire park becomes strewn with rubbish and broken glass which remains for days once these events have left site. The children's play areas

become gathering spots once these events close each evening, which leads to further disruption into the early hours. Car and coach parking provision is minimal in the park and in the surrounding area, and the local road infrastructure cannot cope at the best of times.

Palmer Park is a wonderful "small" local amenity, in a residential area, and for local people. It lacks suitable facilities and infrastructure to host such frequent and large events. Palmer Park is not the Reading Festival site or Disneyland, and we would appreciate Reading council being mindful of this. This proposal by T&M Leisure to double its attendance numbers next June will certainly have further, unacceptable consequences to the local community.

It is disappointing that this consultation is happening over the Christmas break when most residents will be away or preoccupied elsewhere to make their objections known. Additionally, with this T&M event being mainly aimed at students, perhaps the council should also be consulting with the University of Reading and Reading Students Union also on this application as we believe these organisations are keen to their students on campus, to help minimise the disruption to the local community and residents.

Essentially, this T&M event poses a significant threat to the peace, safety, and wellbeing of the residents in the Palmer Park area, and it is our hope that the licensing authority will carefully consider these objections in its decision-making process. We trust that the licensing authority will thoroughly assess the potential impact of this event on the local community and make a decision that prioritises the interests and safety of its residents before its own financial needs.

Thank you for your attention to this matter, and we look forward to a fair and just resolution.

Kind regards

Justin Milward & Andrew Hignett

St Bartholomews Road

Reading

RG1 3QA

LICENSING ACT 2003 PREMISES LICENCE - PART A

Reading Borough Council being the Licensing Authority under the above Act,
HEREBY GRANT a **PREMISES LICENCE** as detailed in this licence.

Premises Licence Number	LP2002994
--------------------------------	------------------

Premises Details

Trading name of Premises and Address	
<p>Stories in the Park Palmer Park Wokingham Road Reading</p>	
Telephone Number	

Where the Licence is time limited the dates the Licence is valid
<p>The licence shall be valid for 8 days per calendar year only. 4 days in June and 4 days in September. The dates of the events shall be notified to Reading Borough Council's Licensing Team and Thames Valley Police at least 60 days before the first date in June and September respectively.</p>

Licensable Activities

Licensable Activities authorised by the Licence
<p>Boxing or Wrestling Entertainment - Indoor & Outdoor Indoor Sporting Events Performance of Live Music - Indoor & Outdoor Playing of Recorded Music - Indoor & Outdoor Performance of Dance - Indoor & Outdoor Anything similar to Live Music, Recorded Music or Performances of Dance - Indoor & Outdoor Sale of Alcohol by Retail - On the Premises</p>

Authorised Hours for Licensable Activities

The times the licence authorises the carrying out of licensable activities
Hours for Indoor Sports
<p>Thursday from 1200hrs until 2230hrs</p>
Hours for Boxing or Wrestling Entertainment
<p>Thursday from 1200hrs until 2230hrs</p>

Hours for the Performance of Live Music

Monday from 1200hrs until 2230hrs
Tuesday
Wednesday from 1200hrs until 2230hrs
Thursday from 1200hrs until 2230hrs
Friday from 1200hrs until 2230hrs
Saturday from 1200hrs until 2230hrs
Sunday from 1200hrs until 2100hrs

Hours for the Playing of Recorded Music

Monday from 1200hrs until 2230hrs
Tuesday
Wednesday from 1200hrs until 2230hrs
Thursday from 1200hrs until 2230hrs
Friday from 1200hrs until 2230hrs
Saturday from 1200hrs until 2230hrs
Sunday from 1200hrs until 2100hrs

Hours for the Performance of Dance

Monday from 1200hrs until 2230hrs
Tuesday
Wednesday from 1200hrs until 2230hrs
Thursday from 1200hrs until 2230hrs
Friday from 1200hrs until 2230hrs
Saturday from 1200hrs until 2230hrs
Sunday from 1200hrs until 2100hrs

Hours for anything similar to Live Music, Recorded Music or Performances of Dance - Indoor & Outdoor

Monday from 1200hrs until 2230hrs
Tuesday
Wednesday from 1200hrs until 2230hrs
Thursday from 1200hrs until 2230hrs
Friday from 1200hrs until 2230hrs
Saturday from 1200hrs until 2230hrs
Sunday from 1200hrs until 2100hrs

Hours for the Sale by Retail of Alcohol

Monday from 1200hrs until 2200hrs
Tuesday
Wednesday from 1200hrs until 2200hrs
Thursday from 1200hrs until 2200hrs
Friday from 1200hrs until 2200hrs
Saturday from 1200hrs until 2200hrs
Sunday from 1200hrs until 2030hrs

Opening Hours

Hours the Premises is Open to the Public

Monday from 1200hrs until 2300hrs
Tuesday
Wednesday from 1200hrs until 2300hrs
Thursday from 1200hrs until 2300hrs
Friday from 1200hrs until 2300hrs
Saturday from 1200hrs until 2300hrs
Sunday from 1200hrs until 2130hrs

Alcohol

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

Sale of Alcohol by Retail - On the Premises

Premises Licence Holder

Name, (registered) address of holder of premises licence

Name: Events Leisure Ltd
Address: 15a Hall Gate, Doncaster, DN1 3NA

Registered number of holder, for example company number or charity number [where applicable]

11454480

Additional Details

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Name: Sean James Greene
Address: 45 Strawberry Fields, Addlestone, Row Town, Surrey, KT15 1BQ

Designated Premises Supervisor

Personal Licence number and issuing authority of personal licence held by the designated premises supervisor where the premises licence authorises the supply of alcohol

Personal Licence Number: 027647
Issuing Authority: Runneymede Borough Council

This Licence shall continue in force from **02/06/2023** unless previously suspended or revoked.

Dated: 2 June 2023

Signed on behalf of the issuing licensing authority



Emma Gee
Interim Executive Director for Economic Growth and Neighbourhood Services

Mandatory Conditions

Supply of Alcohol

To be applied where a premises licence authorises the supply of alcohol

- 1 No supply of alcohol may be made under the premises licence:-
 - a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended
- 2 Every supply of alcohol made under the premises licence must be made or authorised by a person who holds a personal licence.

Film Exhibitions

To be applied only where a premises licence or club premises certificate authorises the exhibitions of films

- 1 The admission of children to any exhibition of any film must be restricted in accordance with section 20 of Part 3 of the Licensing Act 2003.
- 2 In the case of films which have been classified by the British Board of Film Classification admission of children to films must be restricted in accordance with that classification.
- 3 In the case of films which have not been classified by the British Board of Film Classification, admission of children must be restricted in accordance with any recommendation made by the Licensing Authority.

Door Supervisors

To be applied where a premises licence or club premises certificate includes a condition that any person must be at the premises to carry out a security activity. [Except premises with a premises licence authorising only plays or films or premises used exclusively by a club].

- 1 Each individual present at the licensed premises to carry out a security activity must be licensed by the Security Industry Authority.

- 1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- 2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

Supply of Tap Water (commencement date 01/10/2014)

1. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

Age Verification Policy (commencement 01/10/2014)

1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

Drink Measurements (commencement date 01/10/2014)

1. The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

Minimum Permitted Pricing (commencement 28th May 2014)

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

4. (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Conditions in respect of Boxing and Wrestling Entertainments agreed with Licensing Authority & Thames Valley Police via Minor Variation April 2022

1. All boxing participants must be university students and the premises licence holder shall ensure that before any person is allowed to participate in the boxing, a scan is taken of the prospective participant's university ID card alongside any proof of age card that would satisfy the mandatory condition on age verification.

2. Boxing shall only be permitted on the Thursday of June's event period.

3. All Door Supervisors working at the premises when regulated entertainment involves boxing shall be deployed with digitally recording Body Worn Video (BWV). The BWV shall be used to record any incidents which occur inside or outside of the premises involving customers, prospective customers or any staff member that impact on any of the four licensing objectives. Data recordings shall be made immediately available to an authorised officer of Thames Valley Police or an officer from the Reading Borough Council together with facilities for viewing upon request, subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such a quality as to be able to identify the recorded person in any light.

4. A section shall be included in the Event Management Plan in relation to boxing and shall be submitted to Thames Valley Police and Reading Borough Council setting out how the event will be managed and the precautions which have been taken to cater for all reasonably foreseeable contingencies and which will demonstrate the procedures, roles and specific responsibilities of the management team, security, and associated personnel. The finalised version of such a section must be submitted at least 14 days prior to the commencement of the event.

5. No boxing event organised by an external promoter shall take place at the premises unless:

a) A written Event Management Plan for the proposed event has been forwarded to Thames Valley Police and Reading Borough Council no less than 14 days prior to the commencement of the event and;

b) Thames Valley Police in the form of an officer of at least the rank of Chief Inspector have not provided the licence holder with a reasonable objection to the holding of the event which is maintained at the time that the event takes place. The Event Management Plan to be provided shall include details of the promoter and any Boxing participants that are proposed to compete, and shall take account of any intelligence sources readily available to the licence holder.

6. ID SCAN shall be available as a condition of entry whenever Boxing is available as regulated entertainment and specifically the Designated Premises Supervisor shall ensure staff:

a) Operate 100% ID Scanning for all customers from the opening of the premises till last entry. "Customer" for the purposes of this condition shall include any Patron, non-regular Staff, promoters and performers/ competitors entering the

premises. This condition shall not apply to regular staff members whose identity is already known to the Designated Premises Supervisor.

b) The ID Scan Device shall record the names and dates of birth of all persons entering the premises and retain the image and details of the ID. These records shall be kept for a minimum of thirty one days and shall be made available to any authorised Officer of Thames Valley Police and Reading Borough Council together with facilities for viewing and immediate access by a person qualified to operate the system. Any breakdown or system failure will be notified to Thames Valley Police and Reading Borough Council immediately and remedied as soon as practicable.

7. The Premises Licence holder shall ensure that any structure that encompasses the boxing entertainment shall have digitally recorded CCTV system cameras that shall continually record whilst the premises are open to the public for the licensable activity of boxing and recordings shall be kept for a minimum of 31 days with time and date stamping. The CCTV cameras will provide total internal coverage of said structure and shall include cameras covering access and egress points. Data recordings shall be made immediately available to an authorised officer of Reading Borough Council or a Thames Valley Police officer together with facilities for viewing upon request subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such a quality as to be able to identify the recorded person in any light. At least one member of staff on the premises at any time during operating hours shall be trained to access and download material from the CCTV system.

8. Signage advising customers that CCTV is in use shall be positioned in prominent positions.

Annex 3

Conditions attached after a hearing by the Licensing Authority

1. This licence shall be valid for 8 days per calendar year only. Four days (within a seven-day period) in June and four days (within a seven-day period) in September. The dates of the events shall be notified to Reading Borough Council's Licensing Team and Thames Valley Police at least 90 days before the first date of each event period in June and September respectively.

2. The first draft of the Event Management Plan (EMP) shall be provided to Reading Borough Council's Licensing Team and Thames Valley Police at least 90 days before the first date of each event period in June and September respectively, with the final draft being submitted 14 days before the first date of each event period in June and September respectively.

3. The EMP must identify whether each event day is for attendees aged 18 years and over only (18+) or for attendees of all ages.

4. The Premises Licence Holder shall keep an incident book/register at the premises. The incident book/register shall be made available for inspection on request to a Police Officer or Authorised Council Officer. The incident book/register shall record:

- a) The name of the person making the entry;
- b) The names of any staff/security personnel members dealing with the incident;
- c) Where known, the names of all persons involved in the incident;
- d) Any visits by the Police or Responsible Authorities;
- e) Any refusals of entry;
- f) Any refusals of service.

5. The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. The only forms of ID that will be accepted are passports, driving licences with a photograph or proof of age cards bearing the 'PASS' mark hologram. Suitable and sufficient signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.

6. A minimum of four door supervisors will be employed and working from the opening of the premises for the first 150 people. The premises will employ a minimum of one additional door supervisor for every 100 people thereafter.

7. The Premises Licence Holder shall keep and maintain a register of door supervisors. The register will show the following details:

- a) The name, home address and registration number of all door supervisors working at the premises;
- b) SIA registration number;
- c) Date and time that the door supervisor commenced duty, countersigned by the DPS or duty manager;
- d) Any incident of crime and disorder must be recorded giving names of the door supervisors involved;
- e) Date and time the door supervisor finished work, countersigned by the DPS or duty manager;
- f) A record will be kept on site of all SIA checks, on the validity of all door staff licences;
- g) The door supervisor register must be kept at the premises and be made available for inspection to an officer of Thames Valley Police or an authorised officer from Reading Borough Council.

8. One in every two (1:2) Door Supervisors working within the premises will be deployed with digitally recording Body Worn Video (BWV). The BWV will be used to record any incidents which occur inside or outside of the premises involving customers, prospective customers or any staff member that impact on any of the four licensing objectives. Data recordings shall be made immediately available to an authorised officer of Thames Valley Police or an officer from Reading Borough Council together with facilities for viewing upon request, subject to the provisions of the Data Protection Act.

9. The Premises Licence Holder (PLH) shall ensure that all door supervisors whilst employed at the premises shall wear hi-visibility jackets/tabards in bright green, yellow or orange in order that they can be clearly visible and identifiable at all times to the public. When tabards are worn, hi-visibility armbands must also be

worn that incorporate displaying SIA badges. If hi-visibility full-sleeved jackets are worn the PLH must ensure that all door supervisors' badges are also displayed via an easily visible arm band of a different hi-visibility colour to the jacket that is being worn.

10. The Premises Licence Holder shall ensure that all SIA registered door supervisors and Stewards are over the age of 18.

11. The Premises Licence Holder shall ensure that all SIA registered door supervisors and Stewards understand that:

- a) They must remain positioned in accordance with the security plan;
- b) Not consume alcohol or illegal drugs.

12. The Premises Licence Holder will ensure that SIA registered door supervisors and Stewards are trained (as appropriate) in:

- a) Their general responsibilities regarding health and safety of all persons at the event;
- b) Carrying out pre-event safety checks;
- c) The layout of the site and the locations of key facilities such as toilets, first aid, water and welfare facilities for persons with special needs;
- d) The locations of entrances and exits, how they are to be staffed and potential pinch points within the site;
- e) Controlling and directing dispersal;
- f) Keeping gangways and exits clear;
- g) Investigating incidents;
- h) Ensuring that combustible refuse does not accumulate;
- i) Responding to emergencies;
- j) Evacuation procedures;
- k) Communicating with incident control.

13. The Premises Licence Holder shall provide written confirmation that all security personnel have received the appropriate level of training for the duties they have been assigned 14 days prior to the commencement of each event period.

14. A policy covering searching of patrons and staff members must be submitted to and approved by Thames Valley Police. The approved policy must be actively operated within the licensed premises/area.

15. The Premises Licence Holder shall implement a written search policy to minimise the risk of illegal weapons and drugs being brought onto the premises, including search, detection, confiscation, storage and disposal of drugs procedures. For events identified as '18+' the search policy shall provide, as minimum:

- a) For 100% bag search of all customers attempting to enter the premises;
- b) Randomised customer searching of at least 1 in every 3 customers;
- c) For the operation of intelligence lead searches of any customer as required;
- d) Re-admittance for existing customers leaving the premises is permitted and where appropriate, shall be subject to a search by the door supervisors when re-entering the premises/area.

For all other events the search policy shall provide, as minimum:

- a) For 100% bag search of all customers attempting to enter the premises;
- b) Randomised customer searching of at least 1 in every 3 customers over the age of 18;
- c) For the operation of intelligence lead searches of any customer as required;
- d) Re-admittance for existing customers leaving the premises is permitted and where appropriate, shall be subject to a search by the door supervisors when re-entering the premises/area.

16. Notices shall be displayed advising the public that the right to conduct an outer body search is reserved as a condition of entry, and that the TVP shall be informed if anyone is found in possession of illegal drugs or offensive weapons.

17. A Customer Welfare Officer to circulate the venue, monitoring standards of behaviour and levels of alcohol consumption; such Customer Welfare Officer to be trained in first aid including intoxication and drug awareness, and providing free drinking water to customers, where appropriate.

18. All drinks shall be decanted into polycarbonate glasses, plastic cups or shall be served in plastic. No glassware is to be used.

19. An ID scanning system will be employed at the premises and will be utilised for all attendees on event days identified in the EMP as '18+'. For all other events an ID scanning system will be available for use and utilised when the door staff assess it is necessary:

- a) ID SCAN shall be available as a condition of entry;
- b) This will be in operation for 100% ID Scanning for all customers from opening (with the above exception);
- c) The ID Scan Device shall record the names and dates of birth of all persons entering the premises and retain the image and details of the ID. These records shall be kept for a minimum of thirty-one days and shall be made available to any authorised Officer of TVP.

20. Records shall be made available to an authorised officer of TVP or an authorised officer of the council together with facilities for viewing with immediate access by a person qualified to operate the system.

21. The control limits set at the mixer position shall be adequate to ensure that the Music Noise Level measured at least 1m from the façade of the nearest and all other noise sensitive premises (being premises where the occupants are likely to suffer nuisance from excessive noise) shall not exceed 65 dBA over a 15-minute period (LAeq15 min).

22. The licensee shall appoint a suitably qualified and experienced noise control consultant. The noise control consultant shall liaise between all parties including the Licensee, Promoter, sound system supplier, sound engineer and the licensing authority etc. on all matters relating to noise control prior to and during the event. The noise consultant shall be on site for the duration of the festival and must be available to control all music sound levels.

23. The Premises Licence Holder shall distribute leaflets advising local residents of the dates and timings of each event and the telephone number for complaints at least 14 days prior to each event period. A copy of the letter shall at the same time be provided to the RBC Environmental Protection and Nuisance team.

24. A noise propagation test shall be undertaken prior to the start of each event in order to set appropriate control limits at the sound mixer position to ensure compliance with the noise limit. The sound system shall be configured and operated in a similar manner as intended for the events. The sound source used for the test shall be similar in character to the music likely to be produced during the event. The timing of the noise propagation test and any rehearsals shall be agreed with the Environmental Protection team prior to the event and shall be included in the resident's letter.

During each event:

25. The Premises Licence Holder shall provide means of communication to enable contact to be made between fixed external noise monitoring points and the central control console(s) on site.

26. A contact telephone number shall be provided to enable contact to be made between officers of the Local Authority and any person in control of the noise source(s) on the licensed premises.

27. The appointed noise control consultant shall monitor noise levels at regular intervals during each event at the four noise monitoring locations specified in the noise management plan to ensure compliance with the noise limit.

28. During operating hours, the Premises Licence Holder shall ensure that a hotline is provided to receive and respond to nuisance related complaints.

29. The Premises Licence Holder or noise control consultant/chief sound engineer shall make available a debrief report detailing the noise levels being produced by the stage, as recorded at the stage and at each noise monitoring location within five days of the event; and any actions taken in response to complaints.

Annex 4

Plans

As attached plan dated 03/01/2020